



RURAL MUNICIPALITY OF DE SALABERRY

Meeting Minutes

March 29, 2016 - Regular Meeting of Council - 4:45pm

Present:

Reeve Marc Marion
Deputy Reeve Patrick Catellier
Councillor André Carbonneau
Councillor Darrel Curé
Councillor Hans Gorter
Councillor Gabriel Gosselin
Councillor Ron Martel

Staff:

C.A.O. Kristine Shields
Planning Officer Lucy Ramirez
Assistant C.A.O. Jackie Chubey

Others in Attendance

Jules Chartier
Marie Lefevre
Ray Maynard
Al Robidoux
Blair Fallis
Brian Roy
Bob Haegeman

1. Call the Meeting To Order

With a quorum present, Reeve Marc Marion called the meeting to order at 4:45 p.m.

2. Invocation - NIL

3. Confirmation of Minutes

Resolution # 2016-120

Moved By: Hans Gorter

Seconded By: Andre Carbonneau

WHEREAS all members of council have received a copy of the Regular Meeting minutes of March 8, 2016;

AND WHEREAS council waives the reading of these minutes;

THEREFORE BE IT RESOLVED THAT council of the R.M. of De Salaberry adopt as presented the minutes of the Regular Meeting held March 8, 2016.

CARRIED

4. Adoption of the Agenda

Resolution # 2016-121

Moved By: Darrel Cure

Seconded By: Patrick Catellier

BE IT RESOLVED THAT the Agenda for this regular meeting of Council be adopted as amended with the addition of Item 13.4.3. Attendance to Geomatic session in Morris.

CARRIED

5. Public Hearings

5.1 Open the Public Hearing

Resolution # 2016-122

Moved By: Ron Martel**Seconded By:** Andre Carbonneau

BE IT RESOLVED THAT the council of the R.M. of De Salaberry open this Public Hearing, the time being 5:04 p.m. to hear the following applications:

- Conditional Use C1-16-58300 - Moose Creek Farm Ltd.
- Variance V3-16-58300 - Moose Creek Farm Ltd.

CARRIED

Mr. Jules Chartier made the following observations; 1) that the Public Hearing notice does not meet the requirement and 2) that the Public Hearing notice was not circulated in French.

5.2 Close the Public Hearing

Resolution # 2016-123

Moved By: Darrel Cure**Seconded By:** Andre Carbonneau

BE IT RESOLVED THAT the Public Hearing for Conditional Use and Variance applications, having heard all those present who wished to speak in favour or against the application, be adjourned at 5:20 p.m.

CARRIED

6. Reception of Delegations**6.1 7:00 p.m. - Al Robidoux, Ray Maynard, Blair Fallis, & Brian Roy - St. Pierre-Jolys Rec Centre Annual Grant**

Mr. Robidoux spoke on behalf of the group to present council with the St. Pierre Recreational Centre Financial Statement and to request \$5,000, in addition to the annual grant of \$10,000, to help offset operating costs.

6.2 7:15 p.m. - Bob Haegeman and Ray Maynard - St. Pierre-Jolys Splash Pad

Mr. Haegeman and Mr. Maynard attended this regular meeting to give council an update on the St. Pierre Splash Pad and to ask for a donation towards the project. They provided the following information:

- Manitoba Conservation will not require the water to be chlorinated
- The pump house is being evaluated
- The committee intends to further raise funds by way of a mail-out, door-to-door donations, etc.
- Tax receipts will be issued by The Village of St. Pierre and the Contractor
- Government grants have been applied for
- Estimated cost of the project is \$300,000
- Requesting \$60,000, being 1/3 of the initial funds needed to begin
- Estimated operational costs of \$150 per week
- This Splash Pad is intended to be a feature for the whole area, as opposed to just The Village of St. Pierre-Jolys

7. Reception of Petitions - NIL**8. Reports of Committees**

Resolution # 2016-124

Moved By: Patrick Catellier**Seconded By:** Darrel Cure

BE IT RESOLVED THAT council of the R.M. of De Salaberry accepts as information the following committee reports:

- 8.1. Otterburne Utility Committee - Minutes - 03/07/16 (Draft)
- 8.2. Personnel/Shop/Safety Committee - Minutes - 03/07/16 (Draft)
- 8.3. St. Malo Utility Committee - Minutes - 03/15/16 (Draft)

CARRIED

9. Communications**9.1 Miscellaneous Information**

Resolution # 2016-125

Moved By: Darrel Cure
Seconded By: Ron Martel

BE IT RESOLVED THAT council of the R.M. of De Salaberry accepts as information all communications listed as Items 9.1.1. to 9.1.21. on the agenda.

CARRIED

9.2 Action**9.2.1 3881785 Manitoba Limited - Taxi Service Letter of Support**

Resolution # 2016-126

Moved By: Hans Gorter
Seconded By: Darrel Cure

BE IT RESOLVED THAT council of the R.M. of De Salaberry supports the request from Mr. Norm Parent, President of 3881785 Manitoba Limited, to open St. Pierre Taxi.

CARRIED

10. Accounts**10.1 Accounts Payable and Payroll - to March 29, 2016**

Resolution # 2016-127

Moved By: Marc Marion
Seconded By: Patrick Catellier

BE IT RESOLVED THAT council of the R.M. of De Salaberry acknowledges and approves payment of the following list of accounts:

General Paid List of Accounts

Cheque #20160274 to Cheque #20160436 with a total of \$177,205.97.

Cheques Cancelled Previously Approved

Cheque #20151861 with a total of \$100.00.

Cheques Cancelled Not Previously Approved

Cheque #20160313 to Cheque #20160328

Cheque #20160342 to Cheque #20160359

CARRIED

11. By-Laws - NIL**12. Unfinished Business****12.1 The Organizational By-Law Review - No Action****12.2 Procedures and Policy By-Law Reveiw - No Action****12.3 Purchasing and Tendering Policies Review - No Action****12.4 MB Conservation and Water Stewardship - Otterburne Curling Club - 01/05/16 - No Action**

12.5 St. Pierre & District Veterinary Services Board - Funds Request**12.5.1 Laid on the Table**

Resolution # 2016-128

Moved By: Hans Gorter

Seconded By: Andre Carbonneau

BE IT RESOLVED THAT Resolution regarding item No. 12.5. be 'laid on the table' to open a previously scheduled Public Hearing.

CARRIED

12.5.2 Motion

Resolution # 2016-129

Moved By: Hans Gorter

Seconded By: Darrel Cure

BE IT RESOLVED THAT the council of the RM of De Salaberry approves the 2016 budget for the St. Pierre & District Veterinary Services District Board and the RM's \$10,056.38 financial commitment, with their first half payment to be issued immediately;

AND FURTHER BE IT RESOLVED THAT the council of the RM of De Salaberry begin the process to officially withdraw from the St. Pierre & District Veterinary Services District Board

CARRIED

13. General Business**13.1 Staff Reports****13.1.1 Planning Report/Actions from Public Hearings****13.1.1.1 Conditional Use Application C1-16-58300**

Resolution # 2016-130

Moved By: Ron Martel

Seconded By: Darrel Cure

BE IT RESOLVED THAT council of the R.M. of De Salaberry hereby approves Conditional Use Application No. C1-16-58300 as applied for by Curtis Cattelier (Moose Creek Farm Ltd.) to allow for an existing one storey dwelling on the Proposed Lot and any establishment of future single family dwelling on the Residual Lot in the "LA" Limited Agriculture Zone for the purpose of facilitating Subdivision File No. 4119-15-7601.

CARRIED

13.1.1.2 Variance Order V3-16-58300

Resolution # 2016-131

Moved By: Andre Carbonneau

Seconded By: Darrel Cure

BE IT RESOLVED THAT council of the R.M. of De Salaberry hereby approves Variation Application No. V3-16-58300 as applied for by Curtis Catellier (Moose Creek Farms Ltd.) to reduce the minimum front yard requirement of 125 ft. and rear yard requirement of 25 ft. to accommodate the following existing structures on the Proposed Lot created in the "LA" Limited Agriculture Zone, as approved with Subdivision File No. 4119-15-7601:

- Shop - 101 feet (front yard)
- One storey dwelling - 87.3 feet (front yard)
- Septic field - 66 feet (front yard)
- Shelter - 23.25 feet (rear yard).

CARRIED

13.1.2 Subdivision Planning Report**Resolution # 2016-132****Moved By:** Darrel Cure**Seconded By:** Gabriel Gosselin

WHEREAS Subdivision File No. 4119-15-7601 was conditionally approved by Council of the RM of De Salaberry by Resolution No. 649-15;

AND WHEREAS conditions were attached to this approval including the requirement that the developer provides a copy of the Plan of Subdivision showing the dimensions and total areas of the two lots, calculated by a surveyor and that the developer obtain any variation required as a result of the subdivision plan;

AND WHEREAS The Community and Regional Planning Office in Steinbach indicated in a letter dated January 19, 2016 that Land Titles was willing to accept a legal description of the land for registration purposes, and not requiring a plan of subdivision;

THEREFORE BE IT RESOLVED THAT council of the RM of De Salaberry rescind the following two conditions as required in approving Subdivision File No. 4119-15-7601 by Resolution 649-15:

- THAT the Developer provides the municipality with a copy of the Plan of Subdivision showing the dimensions and total areas of the two lots, calculated by a surveyor;
- THAT the Developer obtains any variation required as a result of the Subdivision Plan.

CARRIED

Council recessed at 6:00 p.m.

Council reconvened at 6:45 p.m.

13.1.3 C.A.O. Report - March 29, 2016**Resolution # 2016-133****Moved By:** Andre Carboneau**Seconded By:** Patrick Catellier

BE IT RESOLVED THAT council of the R.M. of De Salaberry accepts as information the March 29, 2016 C.A.O. Report and that this report shall form part of these minutes.

CARRIED

13.2 Actions from Delegations**13.2.1 St. Pierre-Jolys Rec Centre Annual Grant (Discussion)**

Request will be considered at budget review.

13.2.2 St. Pierre-Jolys Splash Pad (Discussion)

Request will be considered at budget review.

13.3 Actions from Committees**13.3.1 St. Malo Utility Committee - Minutes - Res. 09-16 Complete the installation of the Lagoon Gates****Resolution # 2016-134****Moved By:** Darrel Cure**Seconded By:** Gabriel Gosselin

BE IT RESOLVED THAT council of the RM of De Salaberry authorizes engaging the services of Jonathan Marcotte to complete the installation of the lagoon gates, at a cost of \$3,451.00 plus applicable taxes.

CARRIED

13.4 Upcoming Conferences/Seminars/Events**13.4.1 Village of St. Pierre-Jolys Rec Centre Fundraiser Gala - 04/30/16**

Resolution # 2016-135

Moved By: Patrick Catellier

Seconded By: Darrel Cure

BE IT RESOLVED THAT council of the R.M. of De Salaberry authorizes the purchase of a table at a cost of \$350.00 for the St. Pierre Jolys Recreation Centre Fundraiser Gala, to be held in St. Pierre Jolys, Manitoba on April 30, 2016.

AND FURTHER BE IT RESOLVED THAT all expenses to attend this function be covered as per the policy in effect at the time of the event.

CARRIED

13.4.2 Attendance to Geomatic session in Morris

Resolution # 2016-137

Moved By: Marc Marion

Seconded By: Patrick Catellier

BE IT RESOLVED THAT one member of council be authorized to attend a Geomatics session to be held in Morris, MB on March 31, 2016;

FURTHER that all expenses to attend this function be covered as per the policy in effect at the time of the event.

CARRIED

13.4.3 The Catholic School of Evangelization Annual Banquet - 04/22/16

Resolution # 2016-136

Moved By: Patrick Catellier

Seconded By: Darrel Cure

BE IT RESOLVED THAT council of the R.M. of De Salaberry authorizes the purchase of a table at a cost of \$400.00 for the Catholic School of Evangelization Annual Banquet held at the St. Martyrs Canadiens church hall in Winnipeg, Manitoba on April 22, 2016;

AND FURTHER BE IT RESOLVED THAT all expenses to attend this function be covered as per the policy in effect at the time of the event.

DEFEATED

13.5 Municipal Emergency Coordinator Position

Resolution # 2016-138

Moved By: Hans Gorter

Seconded By: Gabriel Gosselin

WHEREAS Rene Bourgeois, RM of De Salaberry Municipal Emergency Coordinator, advised on March 18, 2016 to step down from this position;

THEREFORE BE IT RESOLVED THAT Council of the RM of De Salaberry appoints Pauline Christiuk as the Municipal Emergency Coordinator, effective immediately.

CARRIED

13.6 Council Indemnity**Resolution # 2016-139****Moved By:** Patrick Catellier**Seconded By:** Andre Carbonneau

BE IT RESOLVED THAT council of the R.M. of De Salaberry sets the 2016 indemnities as per By-law 2312-13, as follows:

- Reeve - \$780.24 per month
- Councillors - \$669.04 per month
- Hourly rate - \$20.29 per hour

CARRIED

13.7 Regular Council Meeting Schedule - Month of April**Resolution # 2016-140****Moved By:** Patrick Catellier**Seconded By:** Gabriel Gosselin

BE IT RESOLVED THAT council of the RM of De Salaberry change the April 12, 2016 regular meeting of council to April 19, 2016, to begin at 4:45 p.m.

FURTHER that council cancel the regular meeting of April 26, 2016.

CARRIED

13.8 Council Members Code of Conduct Policies**Resolution # 2016-141****Moved By:** Andre Carbonneau**Seconded By:** Patrick Catellier

WHEREAS the Council Member's Code of Conduct Policy was adopted by Resolution 40-13;

AND WHEREAS Section 6 of the policy requires that it be reviewed annually to ensure that it continues to be appropriate and relevant for the municipality;

THEREFORDE BE IT RESOLVED THAT council of the RM of De Salaberry adopts Policy No. COU 001-16, the Council Members' Code of Conduct, requiring each member of council to sign the declaration acknowledging they have read and understood the policy.

FURTHER that council agrees to post this policy on the RM website.

CARRIED

13.9 TransCanada Pipelines Limited - Pipeline Maintenance Program - Road Use Agreement (Discussion)

Referred to Public Works Committee

13.10 St. Pierre-Jolys RCMP Detachment - Request for Policing Priorities 2016/17**Resolution # 2016-142****Moved By:** Darrel Cure**Seconded By:** Hans Gorter

BE IT RESOLVED THAT council of the RM of De Salaberry advise the local RCMP that its 2016/2017 Policing Priorities are as follows:

1. Property Crimes (break and enters, vandalism)
2. Substance Abuse (drug abuse, enforcement)
3. Increase Public Presence

CARRIED

13.11 2016 Crow Wing Trail Association**13.11.1 Membership Renewal**

Resolution # 2016-143

Moved By: Andre Carbonneau
Seconded By: Ron Martel

BE IT RESOLVED THAT council of the R.M. of De Salaberry renews its membership with the Crow Wing Trail Association for 2016 at a cost of \$500.00.

CARRIED

13.11.2 Heritage Highway Designation

Resolution # 2016-144

Moved By: Andre Carbonneau
Seconded By: Ron Martel

BE IT RESOLVED THAT council of the RM of De Salaberry supports the Crow Wing Trail Association's efforts and initiative to seek official Heritage Highway Designation for the Crow Wing Trail /chemin Saint-Paul along Highways 59, 200, 201, 218 and 311, as the association has identified as part of their application.

CARRIED

13.12 Manitoba Hydro Proposed Natural Gas Work - File No. 2014-04848

Resolution # 2016-145

Moved By: Andre Carbonneau
Seconded By: Hans Gorter

BE IT RESOLVED THAT council of the RM of De Salaberry authorizes the Chief Administrative Officer to sign on behalf of the municipality Manitoba Hydro's Proposed Natural Gas Work as submitted under File No. 2014-04848, Drawing No. CD-17630-1 sheet.

CARRIED

13.13 St. Pierre Manor Board At Large Members Request to Donate 2015 Compensation - Correction

Resolution # 2016-146

Moved By: Darrel Cure
Seconded By: Gabriel Gosselin

WHEREAS Resolution 112-16 authorized administration to issue a receipt to Mr. Luc Lahaie in the amount of \$100 (representing attendance at four meetings of the St. Pierre Manor) for a donation towards improvements to the Fabien Preteau Memorial Park;

AND WHEREAS Mr. Lahaie attended six meetings as an 'at large' representative of the RM of De Salaberry in 2015;

THEREFORE BE IT RESOLVED THAT council of the RM of De Salaberry amend Resolution 112-16 to reflect the addition of these two meetings for a total donation of \$150 towards improvements to the Fabien Preteau Memorial Park.

CARRIED

13.14 Inter-Municipal Curling Bonspiel (As per Councillor Gosselin)

Resolution # 2016-147

Moved By: Gabriel Gosselin
Seconded By: Darrel Cure

BE IT RESOLVED THAT council of the RM of De Salaberry agrees to host the Annual Inter-Municipal Curling Bonspiel in March 2017, in Dufrost, MB.

CARRIED

13.15 Rural Canadian Army Cadet Corps - Request for Funding**Resolution # 2016-148****Moved By: Patrick Catellier****Seconded By: Ron Martel**

BE IT RESOLVED THAT council of the RM of De Salaberry agrees to donate \$250.00 to the 3234 Manitoba Horse Cadet Corps to assist with the costs of sending 22 Army Cadets to France to participate in the 100th commemorative anniversary of the Battle of Vimy Ridge in April 2017.

CARRIED

13.16 Priority List**Resolution # 2016-149****Moved By: Darrel Cure****Seconded By: Hans Gorter**

BE IT RESOLVED THAT council of the RM of De Salaberry accepts as information the Chief Administrative Officer's priority list dated March 24, 2016, and agrees with the order to which tasks will be completed, as presented.

AND FURTHER BE IT RESOLVED THAT an update will be provided of all tasks completed and a revised list at the last meeting in June 2016.

CARRIED

13.17 Organizational Chart (Discussion)**13.18 Supplementary Taxes - Final Calculations****Resolution # 2016-150****Moved By: Andre Carbonneau****Seconded By: Hans Gorter**

WHEREAS Resolution 43-16 approved the 2015 additions or cancellations to the tax roll as provided by the provincial assessor, amounting to additions of \$97,802.22 and cancellations of \$11,502.60;

AND WHEREAS in a detailed review of the 120 supplementary tax bills prepared, discrepancies were discovered;

THEREFORE BE IT RESOLVED THAT the final totals for supplementary taxes in 2015 are as follows:

- Additions - \$104,763.87
- Cancellations - \$15,780.87

CARRIED

13.19 2016 Budget**13.19.1 Set Meeting Dates (Discussion)**

Preliminary Budget discussion meeting set for Monday, April 4, 2016.

13.19.2 Review Budget (Discussion)**13.19.3 Request for Extension - No Action****14. Notice of Motion - NIL****15. In Camera - NIL**

16. Adjournment

Resolution # 2016-151

Moved By: Andre Carbonneau

Seconded By: Darrel Cure

BE IT RESOLVED THAT this regular meeting be adjourn at 8:55 p.m. and the next regular meeting of Council be scheduled for April 19, 2016 at 4:45 p.m.

CARRIED

Marc Marion, Reeve

Kristine Shields, Chief Administrative Officer