



# **BUILDING PERMIT APPLICATION**

Civic Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

<b>Permit No:</b>
<b>Roll No:</b>
<b>Date:</b>

<input type="checkbox"/> Construct	<input type="checkbox"/> Addition	<input type="checkbox"/> Locate	<input type="checkbox"/> Renovate	<input type="checkbox"/> Demolish
Description of Work: _____				

**OWNER:** \_\_\_\_\_

**MAIN FRAME CONTRACTOR:** \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

EMAIL: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Check this box to grant permission to the RM of De Salaberry to update your contact information.  
You will not receive unsolicited offers or unimportant information.

**APPLICANT:** \_\_\_\_\_

**FOUNDATION CONTRACTOR:** \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

EMAIL: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Proposed Start Date: \_\_\_\_\_ Estimated Value of Project: \_\_\_\_\_ Property Zoned: \_\_\_\_\_

### **BUILDING INFORMATION**

Main Floor: \_\_\_\_\_ sq. ft. Attached Garage: \_\_\_\_\_ sq. ft.

Second Floor: \_\_\_\_\_ sq.ft. Open Deck: \_\_\_\_\_ sq. ft.

Basement: \_\_\_\_\_ sq.ft. Encl. Deck: \_\_\_\_\_ sq. ft.

No. of Storeys: \_\_\_\_\_ Total Height (grade to peak): \_\_\_\_\_

### **DOCUMENTS REQUIRED:**

- Engineered Plans
- Site Plan
- Building Plans
- Energy Code Calculations
- Status of Title - current within 30 days of application ([www.tprmb.ca](http://www.tprmb.ca))

### **ADDITIONAL DOCUMENTS (May be required):**

- Grade Elevation Approval
- Manitoba Conservation Approval
- Developers Approval
- Letter of Authorization
- Manitoba Infrastructure and Transportation Approval
- Department of Highways Approval
- Geotechnical Report
- Staking Certificate

### **WATER/SEWER:**

Water Source:  
 Existing  
 New  
Type: \_\_\_\_\_

Sewage Disposal System (SDP):  
 Existing  
 New  
Type: \_\_\_\_\_



## DECLARATION

I, the undersigned, \_\_\_\_\_ (please print), am the authorized agent/owner named in this application for a building permit. I acknowledge that:

1. All statements and representations contained in this application for permit and the plans and specifications are correct, accurate and adhere to all applicable legislation, by-laws, codes and standards;
2. I am responsible for searching all caveats registered on the title and ensuring that the construction complies with the caveats;
3. I am responsible for ensuring the construction complies with any development agreement registered against the title;
4. No change from the plans and specifications, building location or the terms of this permit, is allowed unless authorized in writing by the RM of De Salaberry;
5. The RM of De Salaberry is relying upon the statements and representations made in this application and in the plans and specifications in considering this application;
6. The issuance of a permit by the RM of De Salaberry does not waive, amend, or change any requirements in another by-law or provincial law and regulations; and I am responsible to ensure that the construction complies with any requirement in another by-law or provincial law and regulations. I understand that this may require me to apply to other agencies requiring permits/approvals;
7. I understand that failure to complete the construction within the timeframe set out in the Building Bylaw may forfeit my fees and security to the RM.
8. The RM of De Salaberry is not responsible for any claim, loss or damage caused by (1) an error, omission, or incorrect information contained in this application or the submitted plans and specifications, (2) this application for permit and the plans and specifications not adhering to all applicable legislation, by-laws, codes and standards, or (3) my failure to comply with the terms of this permit;
9. The information on this form is being collected under the authority of section 36(1) of *The Freedom of Information and Protection of Privacy Act* and will be used solely for the purpose of the building construction
10. I hereby authorize the RM of De Salaberry to enter my land for the purpose of conducting a site inspection in regards to this application.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**(letter of authorization required to be signed by landowner if not the applicant)**

### OFFICE USE ONLY

DEPOSIT AMOUNT: \_\_\_\_\_  Building  Lot Grading  None

PERMIT FEES AS PER SCHEDULE OF FEES: \_\_\_\_\_

TOTAL FEES: \_\_\_\_\_

RECEIPT NUMBER: \_\_\_\_\_

Special Approvals	Required	Comments
Variance/Conditional Use		
Zoning		
Driveway Crossing		
Wastewater Mgt Registered Cert. #		*REQUIRED FOR ALL NEW HOMES*
Yard Requirements: Front _____ ft Rear _____ ft Side _____ ft		

**Please Note:** Processing times for Building Permit applications take between one (1) and four (4) weeks depending on the complexity of the project. To ensure this time frame is possible, please submit all necessary information, including a development permit application (if applicable), with the building permit application. The absence of information may result in delays.