



MINUTES OF THE REGULAR COUNCIL MEETING OF THE RURAL MUNICIPALITY OF DE SALABERRY  
HELD IN THE COUNCIL CHAMBERS IN THE VILLAGE OF ST. PIERRE-JOLYS, MANITOBA ON,  
TUESDAY, JANUARY 26, 2016.

|                              |   |  |
|------------------------------|---|--|
| <b>Present:</b>              | Marc Marion<br>Darrel Curé<br>André Carbonneau<br>Gabriel Gosselin<br>Hans Gorter | Reeve<br>Councillor<br>Councillor<br>Councillor<br>Councillor  |
| <b>Regrets:</b>              | Patrick Catellier<br>Ron Martel   | Deputy Reeve<br>Councillor                                     |
| <b>Staff:</b>                | Kristine Shields<br>Gary Hanna<br>Jackie Chubey                                   | Chief Administrative Officer<br>Consultant<br>Assistant C.A.O. |
| <b>Others in Attendance:</b> | Marie Lefevre<br>Leo Maynard  |  |

**1. Call the Meeting to Order**

With a quorum present Marc Marion, Reeve called the meeting to order at 4:45 p.m.

**2. Invocation**

**3. Confirmation of the Minutes**

**Resolution #24-16                      MOTION:                      Hans Gorter – Gabriel Gosselin**

WHEREAS all members of council have received a copy of the regular meeting minutes of January 12, 2016 and the special meeting minutes of January 18, 2016;

AND WHEREAS council waives the reading of these minutes;

THEREFORE BE IT RESOLVED THAT council of the R.M. of De Salaberry adopt as presented the following minutes:

Regular Meeting – January 12, 2016  
Special Meeting – January 18, 2016

**CARRIED**

**4. Adoption of the Agenda**

**Resolution #25-16                      MOTION:                      Gabriel Gosselin – Darrel Curé**

BE IT RESOLVED THAT the Agenda for this regular meeting of Council be adopted with the following additions:

Reports of Committees

- 6.5. Finance Committee – Minutes – Jan. 25/16

Communications

- Miscellaneous Information
  - 8.1.6. FCM News – Jan. 18/16
  - 8.1.7. FCM – President’s Corner – January 2016
  - 8.1.8. AMM – Provincial responses regarding the 2015 Resolutions – Jan. 12/16

General Business

- Actions from Committees
  - 12.1.3. Jim’s Septic Service – Tank Inspection Invoice
  - 12.1.4. Building Permit Report – Jan. 13/16 – Jan. 26/16





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**8.2.2. Waste Disposal Ground and Oil-Collection Depot Inspection Letter – Jan. 18/16**

**Resolution #29-16**                      **MOTION:**                      **André Carbonneau – Darrel Curé**

BE IT RESOLVED THAT council of the R.M. of De Salaberry ensure the improvements and recommendations as per the January 18, 2016 correspondence from Manitoba Conservation and Water Stewardship are included in the 2016 budget deliberations.

**CARRIED**

**9. Accounts**

**Resolution #30-16**                      **MOTION:**                      **Marc Marion – Gabriel Gosselin**

WHEREAS the Accounts Payable and Payroll cheques have been reviewed by the Finance Committee;

BE IT RESOLVED THAT council of the R.M. of De Salaberry approve the following for payment:

Accounts Payable  
#20160000 to #20160047 in the amount of \$304,864.10  
  
Payroll  
#20151871 to #20151885 in the amount of \$16,276.73

**CARRIED**

**10. By-Laws**

**10.1. The Organizational By-Law Review**

**DISCUSSION**

**10.2. Procedures and Policy By-Law Review**

**DISCUSSION**

**11. Unfinished Business - NIL**

**12. General Business**

**12.1. Actions from Committees**

**12.1.1. Shop and Personnel Committee – Interim Development Officer**

**Resolution #31-16**                      **MOTION:**                      **Hans Gorter – Darrel Curé**

BE IT RESOLVED THAT council of the R.M. of De Salaberry authorizes the C.A.O. to recruit an Interim Development Officer for an initial term of three months.

**CARRIED**

**12.1.2. Shop and Personnel Committee – Office Staff – Term position**

**Resolution #32-16**                      **MOTION:**                      **Darrel Curé – Hans Gorter**

BE IT RESOLVED THAT council of the R.M. of De Salaberry authorizes the C.A.O. to advertise for an administrative Term Position to fill the upcoming leave, from mid-February to December 31, 2016.

**CARRIED**

**12.1.3. Jim's Septic Service – Tank Inspection Invoice**

**Resolution #33-16**                      **MOTION:**                      **Gabriel Gosselin – Darrel Curé**

WHEREAS the St. Malo Utility Committee (LID) met with Mr. Funk of Jim's Septic Service on January 21, 2016;



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AND WHEREAS council previously approved the quote from Jim's Septic Service to inspect the sewer tanks within the Local Improvement District of St. Malo known as the Gosselin Road LPS by Resolutions 520-15 and 527-15;

AND WHEREAS these Resolution approved an amount of \$450 plus GST for each inspection and \$100 plus GST for a second inspection;

AND WHEREAS it has been determined that each tank requires a minimum of two inspections;

THEREFORE BE IT RESOLVED THAT council of the RM of De Salaberry authorize payment to Jim's Septic Service of \$500 plus GST for two inspections of each septic tank within the Local Improvement District of St. Malo known as the Gosselin Road LPS. **CARRIED**

**12.1.4. Building Permit Report – Jan. 13/16 – Jan. 26/16**

**Resolution #34-16 MOTION: Hans Gorter – Gabriel Gosselin**

BE IT RESOLVED THAT council of the R.M. of De Salaberry accepts as information the Building Permit Report for January 13 to 26, 2016 as circulated. **CARRIED**

**12.2. R.M. of Hanover – Mr. Froese's farm land drainage application E 1-6-4E TO BE REFERRED TO PUBLIC WORKS COMMITTEE**

**12.3. Purchasing and Tendering Policies Review DISCUSSION**

**12.4. Signing Authority as per the Organizational By-Law**

**Resolution #35-16 MOTION: André Carbonneau – Darrel Curé**

BE IT RESOLVED THAT council of the R.M. of De Salaberry provide authority to endorse on behalf of the municipality when required, agreements, cheques and other negotiable instruments to:

- Reeve Marc Marion or Deputy Reeve Patrick Catellier, and
- Chief Administrative Officer Kristine Shields or Assistant Chief Administrative Officer Jackie Chubey

**CARRIED**

**12.5. C.A.O. Credit Card**

**Resolution #36-16 MOTION: André Carbonneau – Gabriel Gosselin**

BE IT RESOLVED THAT council of the R.M. of De Salaberry authorizes the C.A.O. to apply for municipal credit card. **CARRIED**

**12.6. MMAA Membership for Administrative Staff**

**Resolution #37-16 MOTION: André Carbonneau – Darrel Curé**

BE IT RESOLVED THAT council of the R.M. of De Salaberry authorizes membership to the Manitoba Municipal Administrators Association for four office staff members. **CARRIED**

**12.7. Office Closure for one day per week**

**Resolution #38-16 MOTION: Gabriel Gosselin – Hans Gorter**

BE IT RESOLVED THAT council of the R.M. of De Salaberry authorizes the municipal office to close its doors to the public each Wednesday for February and March 2016. **CARRIED**



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**12.8. All-Net Program for Council Meetings**

**Resolution #39-16**                      **MOTION:**                      **André Carbonneau – Darrel Curé**

BE IT RESOLVED THAT council of the R.M. of De Salaberry request administration to gather quotes as per the Purchasing and Tendering Policies to move forward with paperless meetings.

**CARRIED**

**12.9. St. Malo & District Chamber of Commerce – Sponsorship Request – Jan. 7/16**

**TABLED**

**12.10. Designate a year for Tax Sale and set date for tax sale**

**Resolution #40-16**                      **MOTION:**                      **André Carbonneau – Darrel Curé**

BE IT RESOLVED THAT council of the RM of De Salaberry designate 2015 for tax sale purposes, permitting the RM to sell at public auction all properties that have taxes owing for 2014 and prior;

FURTHER THAT council set the 2015 Tax Sale Auction date for Wednesday, December 7, 2016 at 1:00 p.m. to be held in the municipal office.

**CARRIED**

**12.11. MB Conservation and Water Stewardship – Otterburne Curling Club – Jan. 5/16**

**DISCUSSION**

**12.12. Appointment to the Board of Revision**

**Resolution #41-16**                      **MOTION:**                      **André Carbonneau – Darrel Curé**

BE IT RESOLVED THAT council of the RM of De Salaberry appoints all members of council to sit as a Board of Revision for 2016, as required, with Marc Marion to serve as Presiding Officer.

FURTHER THAT council appoint the Chief Administrative Officer as Secretary to the Board of Revision.

**CARRIED**

**12.13. Bristol Hauling – January Billing**

**Resolution #42-16**                      **MOTION:**                      **André Carbonneau – Hans Gorter**

BE IT RESOLVED THAT council of the R.M. of De Salaberry authorize the payment to Bristol Hauling of Invoice 154098, upon the condition that the actual number of pickups be confirmed.

**CARRIED**

**12.14. Taxes Added/Cancelled**

**Resolution #43-16**                      **MOTION:**                      **André Carbonneau – Darrel Curé**

BE IT RESOLVED THAT council of the RM of De Salaberry approves the 2015 additions or cancellations to the tax roll as provided by the provincial assessor, as per the attached report, amounting to additions of \$97,802.22 and cancellations of \$11,502.60.

**CARRIED**

**12.15. Upcoming Conferences/Seminars/Events**

**12.15.1. Manitoba Planning Conference – May 18–20, 2016**

**INFORMATION**

**12.15.2. Utility Rate Application Boot Camp Session – Feb. 26/16**

**Resolution #44-16**                      **MOTION:**                      **André Carbonneau – Hans Gorter**

BE IT RESOLVED THAT council of the R.M. of De Salaberry authorizes one office staff member to attend the Utility Rate Application Boot Camp Session on February 26, 2016, with all expenses to be reimbursed as per the policy in effect at the time of the event.

**CARRIED**



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**12.15.3. Annual Manitoba Weed Supervisor Association – Mar. 16/16**

**INFORMATION**

**12.15.4. Wildlife Annual Banquet & Trophy Night – Feb. 20/16**

**Resolution #45-16**

**MOTION: Marc Marion – André Carbonneau**

BE IT RESOLVED THAT council of the R.M. of De Salaberry authorizes the purchase of four tickets for the Annual Banquet & Trophy Night on February 20, 2016, in St. Malo.

**CARRIED**

**12.15.5. 2016 Inter-Municipal Curling Event – Mar. 9/16**

**Resolution #46-16**

**MOTION: Marc Marion – André Carbonneau**

BE IT RESOLVED THAT council of the R.M. of De Salaberry authorizes the sponsorship of a team in the 2016 Inter Municipal Curling Event on March 9, 2016.

**CARRIED**

**12.15.6. Hudson Bay Route Association Annual Meeting & Conference – Mar. 22-23/16**

**INFORMATION**

**13. Notice of Motion – NIL**

**14. In Camera**

**14.1. Personnel**

**Resolution #47-16**

**MOTION: André Carbonneau – Darrel Curé**

BE IT RESOLVED that Council of the RM of De Salaberry close this portion of the Regular Meeting to the public, the time being 7:55 p.m. and as per Subsection 152 (3) of The Municipal Act to meet as a committee to discuss a matter relating to:

*(ii) an employee, including the employee's salary, duties and benefits and any appraisal of the employee's performance,*

And as per subsection 83(1)(d) each member of council is to keep in confidence the matters discussed at this session until the matter is discussed at a meeting of councils or of a committee conducted in public.

**CARRIED**

**Resolution #48-16**

**MOTION: André Carbonneau – Darrel Curé**

BE IT RESOLVED THAT committee revert back to regular meeting out of camera, the time being 8:47 p.m.

**CARRIED**

**15. Adjournment**

**Resolution #49-16**

**MOTION: Darrel Curé – Gabriel Gosselin**

BE IT RESOLVED THAT this regular meeting be adjourned at 8:48 p.m. and the next regular meeting of Council be scheduled for February 9, 2016 at 4:45 p.m.

**CARRIED**

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Marc Marion, Reeve

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Kristine Shields, Chief Administrative Officer