



# **BUILDING/DEVELOPMENT PERMIT APPLICATION**

Civic Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Roll Number: \_\_\_\_\_

Processing times are estimated to be one to four weeks once all necessary documentation &/or approvals are received.

Incomplete applications or any delays in providing information to the RM may result in delays in processing time and the issuance of the permit.

**OWNER/APPLICANT:** \_\_\_\_\_

**AGENT (Optional):** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**PHONE NO.:** \_\_\_\_\_

**PHONE NO.:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

Check this box to grant permission to the RM to update your contact information.  
You will not receive unsolicited offers or unimportant information.

I, landowner, appoint \_\_\_\_\_, as the Agent in regards to this application who has the authority to make this application on my behalf and do all things necessary under this permit.

- Type of Permit:**    Agricultural       Commercial       Industrial       Residential
- Proposed Work:**    Develop       Construct       Extend       Alter/Renovate/Repair
- Excavate       Locate       Demolish/Remove

**Description of Work:** \_\_\_\_\_

**Estimated Value of Project:** \_\_\_\_\_    **Proposed Start Date:** \_\_\_\_\_    **Proposed Completion Date:** \_\_\_\_\_

**BUILDING INFORMATION:**

Main Floor: \_\_\_\_\_ sq. ft.      Second Floor: \_\_\_\_\_ sq. ft.      Basement: \_\_\_\_\_ sq. ft.

Attached Garage: \_\_\_\_\_ sq. ft.      Detached Garage: \_\_\_\_\_ sq. ft.      Shed: \_\_\_\_\_ sq. ft.

Enclosed Deck: \_\_\_\_\_ sq. ft.      Open Deck: \_\_\_\_\_ sq. ft.      Gazebo: \_\_\_\_\_ sq. ft.

No. of Storeys: \_\_\_\_\_      Total Height: \_\_\_\_\_

**WATER SOURCE:**  Existing     New

**SEWAGE DISPOSAL SYSTEM:**  Existing     New

Type: \_\_\_\_\_

Type: \_\_\_\_\_

**DOCUMENTS REQUIRED:**  Site Plan     Building Plans     Status of Title – current within 30 days ([www.tprmb.ca/tchk/](http://www.tprmb.ca/tchk/))

**Note:** Building plans must be approved by an engineer for (1) new houses or buildings over 784 sq. ft., (2) an addition to an existing house or building over 784 sq. ft., and (3) an addition where the sq. ft. of the addition and the existing house or building together will be over 784 sq. ft.

The RM may request any other documents, information or studies necessary to assure conformity to the Zoning Bylaw, Building Bylaw, Manitoba Building Code and any other applicable code, regulation, bylaw or statute. Upon such a request, the owner/applicant must provide the requested documents, information or studies; all of which are at the expense of the owner/applicant.



## DECLARATION

I, the undersigned, \_\_\_\_\_ (please print), am the authorized owner named in this application for a building permit. I acknowledge that:

1. All statements and representations contained in this application for permit and the plans and specifications are correct, accurate and adhere to all applicable legislation, by-laws, codes and standards;
2. I am responsible for searching all caveats registered on the title and ensuring that the construction complies with the caveats;
3. I am responsible for ensuring construction complies with any development agreement registered against the title;
4. No change from the plans and specifications, building location or the terms of this permit, is allowed unless authorized in writing by the RM;
5. I am obligated to follow the terms of this permit including accepting any imposed conditions, building and zoning bylaws and any other bylaws and will contact the RM at the times required for inspections;
6. If an agent is appointed to act on my behalf, I acknowledge that I am responsible for any of the agent's actions;
7. The RM is relying upon the statements and representations made in this application and in the plans and specifications in considering this application;
8. The issuance of a permit by the RM does not waive, amend, or change any requirements in another by-law or provincial law and regulations; and I am responsible to ensure that the construction complies with any requirement in another by-law or provincial law and regulations. I understand that this may require me to apply to other agencies requiring permits/approvals;
9. I understand that failure to complete the construction within the timeframe set out in the Building Bylaw may forfeit my fees and security to the RM and will nullify the building permit and will require a new building permit.
10. The RM is not responsible for any claim, loss or damage caused by (1) an error, omission, or incorrect information contained in this application or the submitted plans and specifications, (2) this application for permit and the plans and specifications not adhering to all applicable legislation, by-laws, codes and standards, or (3) my failure to comply with the terms of this permit;
11. I further agree to indemnify and hold harmless the RM from and against any claims, demands, liabilities, costs or damages related to the development undertaken pursuant to this application;
12. The information on this form is being collected under the authority of section 36(1) of *The Freedom of Information and Protection of Privacy Act* and will be used solely for the purpose of the building construction; and
13. I hereby authorize the RM to enter my land for the administration and enforcement of the building permit, building, zoning and other bylaws in regards to this application.

Signature of landowner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICE USE ONLY

PERMIT NO(s). \_\_\_\_\_

CURRENT ZONING: \_\_\_\_\_ YARD REQUIREMENTS: Front \_\_\_\_\_ ft Rear \_\_\_\_\_ ft Side \_\_\_\_\_ ft

AMEND ZONING:  YES  NO \_\_\_\_\_ CONDITIONAL USE:  YES  NO \_\_\_\_\_

WITHIN ONE MILE:  Livestock  Sewage Lagoon  Waste Disposal Site  Waterbody

APPROXIMATE DISTANCE: \_\_\_\_\_

DEPOSIT:  None  Building  Lot Grading AMOUNT: \_\_\_\_\_

PERMITS: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

RECEIPT NO.: \_\_\_\_\_ TOTAL AMOUNT: \_\_\_\_\_

APPLICATION DATE: \_\_\_\_\_ DOCUMENTS RECEIVED DATE: \_\_\_\_\_ PERMIT ISSUE DATE: \_\_\_\_\_